



Timberline Fire Protection District

660 Highway 46, Black Hawk, Colorado 80422
(303)582-5768 phone (303)582-3481 fax

JOB DESCRIPTION

JOB TITLE: SEASONAL/TEMPORARY MITIGATION TECHNICIAN

REPORTS TO: Mitigation Coordinator

HOURS: up to 40 hours per week, SEASONAL/TEMPORARY, expected to be April 1 through September 30. The ability to deploy locally and nationally to wildland and/or all-hazard incidents is preferred; incidents may be up to a 21-day assignment.

PAY SCALE: This position is classified as temporary, hourly, employment-at-will employee, with no scheduled overtime (deployments will likely include overtime). Pay rate is \$18-30, commensurate with experience. Only the Fire Chief, or designee, can approve overtime.

PRIMARY DUTIES AND RESPONSIBILITIES:

The job duties and responsibilities in this job description are for illustrative purposes only. Individuals will be expected to perform the following duties to their level of training. The duties of this position may change based on the needs of the fire district and additional direction from the Fire Chief. Specific duties and responsibilities include, but are not limited to:

- Perform wildfire mitigation and assist with home safety assessments.
- Perform wildfire mitigation in a safe and efficient manner, including tree felling, limbing, bucking, chipping, pile burning, and slash hauling.
- Assist the Mitigation Coordinator with district records, including computer data entry.
- Ensure all equipment is fueled and maintained per manufacturer recommendations, including chainsaws, UTV, chipper, and chipper truck, and provide proper work documentation.
- Assist the support services division with moving vehicles and cleaning and inspecting district vehicles and facilities.
- Maintain positive and effective working relationships with district volunteers, employees, supervisors, the Board of Directors, and the public to reflect positively on the district and its mission.

MINIMUM QUALIFICATIONS:

- High School education at a minimum, with higher education preferred.
- Ability to maintain effective relationships with co-workers, vendors, and the public.
- Ability to protect confidential District information.
- Ability to pass department background and driving records investigations.
- Must be able to pass department physical exam and arduous pack test annually.
- Knowledge and experience with computers, MS Office (Teams, Excel, Word, etc.)
- Experience in general building and equipment maintenance and repair.
- Ability to pass district safe driving assessment.

- American Heart Association CPR for Healthcare Provider, or ability to obtain within 30 days of hire.
- Must be 18 years or older.
- Must always be insurable by the district's insurance carrier.
- Must possess a valid driver's license without serious record, suspension, or revocation in any state.
- Must be bondable.
- Must possess the ability to speak, read, and write using the English language.
- The employee must abide by the district's mission, which includes being ethical and professional in all dealings with the public.

DESIRED ADDITIONAL QUALIFICATIONS:

- NWCG 130/190
- NWCG FAL2 or greater
- Experience in residential mitigation and/or felling operations.
- Additional fire service certifications are desired but not required.

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

This position requires work in a variety of locations and conditions, including living quarters and office areas, in and around a wide variety of automotive, mechanical, chemical, and medical equipment or supplies, and emergency scenes of every type:

- A portion of this position will involve sedentary, administrative work in an office environment or in training facilities; however, in emergency situations, the position will be required to respond to all types of service calls.
- Strenuous physical activity under extreme adverse conditions may be required periodically.
- Must possess the ability to lift items in excess of one hundred fifty (150) pounds occasionally and up to sixty (60) pounds frequently.
- This position requires standing, running, walking, sitting, kneeling, stooping/bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping digging, spraying, reaching overhead, reaching away from the body, and repetitive motion.
- Will be required to work in all weather conditions and in extreme temperatures below twenty degrees (20 degrees) Fahrenheit and in excess of one hundred degrees (100 degrees) Fahrenheit.
- Work may be performed under hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.
- Work may result in exposure to contaminated environments, including but not limited to, hazardous materials, smoke, gases, chemicals, fumes, odors, mists, and dusts.
- Work may result in exposure to high noise levels requiring the wearing of hearing protection.
- This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception, and color vision.
- This position requires the ability to read, write, speak, and understand the English language at a level adequate to perform the job.

- This position will involve periods of high physical, mental, and/or emotional stress.

ADDITIONAL DISCLOSURES:

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change. This position is considered at will. Nothing herein modifies the Districts' general personnel policies regarding at-will employment.