



Timberline Fire Protection District – Regular Meeting
 June 18, 2024 @ 7:00PM
 Station 1: 5927 Magnolia Road, Nederland CO 80466

Called to Order: 7:05PM

Title	Roll Call	Present
President	Rick Wenzel	X
Vice President	John Bushey	X
Treasurer	Mary Kate McKenna	X
Member at Large	Kristin Turner	X
Member at Large	John Carder	X
	Others present	
Fire Chief	Paul Ondr	X
Administrative Chief	Jennifer Hinderman	X

Changes to Agenda/Conflicts of Interest: None

Correspondence: None

Move to Pension Board of Trustees at 7:06PM

Close Pension Board of Trustees at 7:09PM

Approve minutes:

May 14, 2024: Regular Meeting and June 12, 2024: Workshop

Director Bushey moved to approve the Regular Meeting on May 14, 2024, and the Workshop on June 12, 2024
 Director Turner, 2nd. **Motion Passed**

Public Comment: None

Treasurers Report

May 2024: Unaudited Financials

New Business:

ISO Evaluation: Chief Ondr discussed our recent ISO evaluation, cover page will be updated to current District Board President. District received a map, will be posted on the website with the entirety of the evaluation when the new website goes live. District has remained at an ISO 5. Packet attached, effective September 1, 2024.

Holman Capital Lease Purchase Agreement/Resolution: Discussion of the updated lease-purchase agreement since the District workshop on June 12th. Both a 20-year and 15-year amortization schedule has been presented. Title work is approximately \$3,000 plus \$15,000 in document fees to be paid from the unexpected backfill funds. Station 7 would be the collateral for the lease-purchase. All documents are attached.

Director Bushey moved to approve the 15-year lease-purchase agreement for \$700,000 with Holman Capital, plus \$18,000 for the document fees and title work fees. After the pending final legal review and signing of the resolution.
 Director McKenna, 2nd. **Motion Passed**

Phase I ESA for Station 7, proposal from Baseline Engineering Corporation attached. Director Wenzel explained that the study is required for the lease-purchase collateral. Price is not to exceed \$5000.

Director Carder moved to approve the Phase 1 ESA for Station 7, at a price not to exceed \$5000.
Director Turner, 2nd. **Motion Passed**

Consent Agenda Item: Station 5 Bay Floor Replacement, attached. Chief is requesting an amendment to the prior approval – change to apron size, the addition of generator pad at Station 1, additional concrete depth to 8”, and the additional pad for 40-foot shipping container. Contingency of 5% added, but we do not expect to use the contingency. Total financial impact is \$66,150. Clarify walkway depth is 8” also.

Consent Agenda Item: Station 1 Generator, attached. Chief discussed the need for a generator and plan for installation. The expected cost is \$37,610, which includes a 5% contingency. We do not expect to use the contingency or incur the costs for permitting. Discussion from the Board regarding the amount of funds used from the Timberline Water Fund – recommended to use \$30,000 from the Water Fund.

Director Turner moved to approve the updated Consent Agenda Item for concrete and the Station 1 Consent Agenda Item for the generator as presented.
Director Bushey, 2nd. **Motion Passed**

Continued Business:

CDS Grant Update: Letter received from USDA grant allowing us to spend funds, those funds will count towards the contribution. Also, an update on the environmental report status and the preliminary architectural report. We may fall under a categorical exclusion for the environmental report.

Station 3 Roof Update: The roof is completed; the final walk-through will be the first week of July.

Policies:

Director McKenna moved to approve the 6 policies as presented.
Director Carder, 2nd. **Motion Passed**

Chiefs Report: [Informational/Monthly Report](#) – attached.

Public Comment: None

Additional Information: None

Adjourn: 8:35 PM

Respectfully submitted by Jennifer Hinderman, July 24, 2024